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MEMORANDUM FOR: Director of Central Intelligence

SUBJECT: Dissemination of Intelligence and Intelligence  
Information to CIA Missions Overseas

PROBLEM

1. To clarify the responsibilities of CIA components for support of CIA Senior Representatives.

DISCUSSION

2. In considering this problem the concern of the DCI with regard to the security of intelligence accumulations overseas has been kept uppermost in our minds. The DCI has placed on the Senior Representatives the responsibility for providing security protection for and/or timely destruction of such materials at each post under their respective jurisdictions. However, it is believed that the most practical means of insuring adequate security control over finished intelligence materials is for the issuing office to indicate the destruction (or return) time, or to place a standard Agency destruction (or return) time; in either case, there should be the injunction that the document may be retained for a longer period, provided there is a report to Headquarters that such is being done. This six months' review, with the requirement of indicating either destruction or retention to Washington would likely encourage destruction.

3. Each CIA Office has stated that it can immediately produce a list of those materials which it has sent to CIA Missions overseas.

4. This paper does not deal with trading of intelligence

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materials with foreign intelligence services.

5. The offices of DD/P/[ ] , ORR, OCI, ONE, OSI, OCD and I&S concur in the following recommended allocations of responsibilities.

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RECOMMENDATIONS

6. That in the case of Senior Representatives with Strategic Divisions and/or ORR and/or OSI contingents attached:

a. OCI, ORR and OSI will select and through normal channels arrange for the transmission of national and non-national intelligence and information materials deemed necessary for support. These will be accompanied by a manifest, a copy of which will be retained by DD/P, and will be used as a guide in DD/P to avoid duplication in its selection of intelligence materials to be sent overseas in support of operations.

b. DD/P will, of course, under existing procedure be free to request national intelligence not sent by DD/I offices but which DD/P believes relevant.

7. That in the case of Senior Representatives other than above: Selection of national and non-national intelligence and information for support of these posts is the responsibility of DD/P, with the advice of DD/I with regard to the desirability of making available the National Intelligence Digest or specific NIEs.

8. Originating offices will indicate the destruction or return dates on each document. (Alt: Each mission will be required to destroy, return or indicate a decision to retain all furnished intelligence at six month intervals).

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9. That an appropriate item be included in the next newsletter from the DCI to our missions explaining the above.

JAMES Q. REBER  
Assistant Director  
Intelligence Coordination

APPROVED (DISAPPROVED)

Director of Central Intelligence

APPROVED (DISAPPROVED)

Deputy Director (Intelligence)

APPROVED (DISAPPROVED)

Deputy Director (Plans)

APPROVED (DISAPPROVED)

Assistant Deputy for Inspection  
and Security

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